



**Boxman Alpha Limited**  
22-24 Quarantine Road  
PO Box 1373, Nelson 7040  
Ph: +64 3 547 1322  
Fx: +64 3 547 1324  
[www.boxman.co.nz](http://www.boxman.co.nz)

To all Boxman Suppliers

2<sup>nd</sup> December 2021

As a supplier to the Boxman Group, I wanted to let you know about steps we are taking to protect our staff and those that interact with us on our premises, from COVID-19.

The health and safety of our people and our workplace is always Boxman's number one priority.

We have a responsibility to New Zealanders and, to the communities we serve to ensure that we can continue to operate to the fullest extent possible.

COVID-19 poses a significant risk to our staff and our ability to operate. While we have already have a range of controls in place, we face an imminent increase in community transmission which means we need to take additional measures to manage the risk.

Vaccinations are an important part of our tool kit, we support using vaccination against COVID-19 as part of our protective tool kit.

As a result, we have developed a COVID-19 policy which contains a requirement for all staff and those working on or visiting our premises to be fully vaccinated. In addition to our employees, the proposed policy will require anyone who enters Boxman premises (whether to work or visit) to be fully vaccinated. Evidence of vaccination will be required.

Our planned implementation will see the policy take effect on 3rd December 2021. After that date there will be a requirement for our contractors, consultants, suppliers, transport drivers to be fully vaccinated to be able to enter Boxman premises.

Boxman's leadership team are mindful that the world we all find ourselves in at the moment is new and challenging territory. The proposed policy is not one we have taken lightly. We believe it is the right path for Boxman, to protect our staff and those that work with us.

Please ensure this is circulated to the relevant people in your organization.

If you have any questions, please do not hesitate to contact us on 0800 269 626

Please look after yourself and your families

The Boxman Team